

MINUTES OF THE NAAONB ANNUAL GENERAL MEETING
HELD ON THURSDAY 29th NOVEMBER 2018 AT 3.15PM
HELD AT BROADWAY HOUSE, LONDON

Attendees

Blackdown Hills AONB Partnership	Paul Diviani
Blackdown Hills AONB Partnership	Tim Youngs
Chichester Harbour AONB Partnership	Jeremy Hunt
Chichester Harbour AONB Partnership	Robert Macdonald
Cornwall AONB Partnership	Colette Beckham
Cornwall AONB Partnership	Gill Pipkin
Dedham Vale AONB Advisory Committee	Nigel Chapman
Dedham Vale AONB Partnership	Robert Erith
East Devon AONB Partnership	Chris Woodruff
High Weald AONB Partnership	Jason Lavender
High Weald AONB Partnership	Sally Marsh
Howardian Hills AONB Partnership	Paul Jackson
Lincolnshire Wolds AONB Partnership	Steve Jack
National Association for AONBs	Amber Carter
National Association for AONBs	Howard Davies
National Association for AONBs	Ian Marshall
National Association for AONBs	James Williamson
National Association for AONBs	Mat Roberts
National Association for AONBs	Nick Holliday
National Association for AONBs	Paul Walton
National Association for AONBs	Philip Hygate
National Association for AONBs	Richard Clarke
National Association for AONBs	Rose Day
National Association for AONBs and Arnside and Silverdale AONB Partnership	Lucy Barron
National Association for AONBs and North Pennines AONB Partnership	Chris Woodley-Stewart
Norfolk Coast AONB Partnership	Estelle Hook
North Pennines AONB Partnership	Jan Simmonds
North Wessex Downs AONB Partnership	Henry Oliver
North Wessex Downs AONB Partnership	Ted Hiscocks
Quantock Hills Joint Advisory Committee	Mike Caswell
Solway Coast AONB Partnership	Naomi Hewitt
South Devon AONB Partnership	Roger English
Surrey Hills AONB Partnership	Rob Fairbanks
Tamar Valley AONB Partnership	Corinna Woodall
Wye Valley AONB Partnership	Andrew Blake

Signed 14th March 2019

Item 1 Apologies

Apologies were received from the following.

Arnside and Silverdale AONB Partnership	Brian Meakin
Dorset AONB Partnership	Tom Munro
East Devon AONB Partnership	Graham Godbeer
Forest of Bowland AONB Partnership	Albert Atkinson
Forest of Bowland AONB Partnership	Elliott Lorimer
Gower AONB Partnership	Robin Kirby
Gower AONB Partnership	Chris Lindley
Gower AONB Partnership	Paul Lloyd
High Weald AONB Partnership	Sylvia Tidy
Howardian Hills AONB Partnership	Robert Wainright
Lincolnshire Wolds AONB Partnership	Richard Avison
Lincolnshire Wolds Joint Advisory Committee	Stuart Parker
Norfolk Coast AONB Partnership	Brian Long
Norfolk Coast AONB Partnership	Marie Strong
North Devon AONB Partnership	Jenny Carey-Wood
North Devon Coast AONB Partnership	Steve Mulberry
Shropshire Hills AONB Partnership	Phil Holden
Solway Coast AONB Partnership	Bill Jefferson
Suffolk Coast and Heaths AONB Partnership	David Wood
Wye Valley AONB Partnership	Phil Cutter

Item 2 Introduction of current NAAONB Board members

The Board members present introduced themselves - Rose Day, Mat Roberts, Chris Woodley-Stewart, Lucy Barron, Paul Walton, James Williamson, Nick Holliday

Item 3 AGM November 23rd 2017 - Minutes and matters arising

The Chairman introduced this paper and went through the minutes page by page for accuracy and took the following corrections.

The Chairman went through the matters arising page by page.

The Chief Executive highlighted that as part of Item 8 - the review of membership rates, it was agreed in 2017 that rates would be reviewed each March, however, this should be brought forward to January as it is not possible to incorporate the annual increase in membership rates into budgets prior to the beginning of the financial year when the figures are unknown.

Resolution that the minutes be agreed as true and accurate record, and the matters arising be noted.

Agreed: Unanimously

Item 4 Chairman's Annual Report 2017-18

The Chairman introduced this report and took questions from the floor.


No questions were raised.

Item 5 Financial Report 2017-18

James Williamson introduced this report and took questions from the floor.

It was highlighted that there are spelling errors on Page 6 of the report.

There was a question regarding the drop-in membership fees between financial years.

Signed 14th March 2019

Amber Carter responded that the difference is due to the correction of prepayments, due to a previous book keeping error in old accounts, rather than an actual drop in membership (two AONB Partnerships pay their membership in advance of the financial year, however, previously this was not assigned to the correct financial year - resulting in too many payments in one year and too few in 2016-17).

There was another question regarding what the sales figures relate to.

The Chief Executive responded that the sales are delegate fees at our national events.

It was highlighted that there is a gap on the form on page 8 where it states, "enter body here".

Resolved that the accounts, with the above corrections be agreed, signed and submitted to Companies House and the Charities Commission.

Proposed: Jason Lavender

Seconded: Andrew Blake

Agreed: Unanimously

Item 6 Chief Executive's Report of work completed for NAAONB Business Plan Oct 2017 - Oct 2018

The Chief Executive introduced this report and announced the retirement of Jill Smith and thanked her for her 19 years of service to the NAAONB. He then took questions from the floor.

No questions were raised.

Item 7 Appointment of Trustees and auditors

The Chairman introduced this report and proposed that the current auditors - Whittingham Riddell be re-appointed.

Proposed: Philip Hygate

Agreed: nem. con.

The Chairman then highlighted that the following Trustees are required to step down at this AGM as they have come to the end of their current term serving on the NAAONB Management Board. Philip Hygate, Mat Roberts, Chris Woodley-Stewart, Rose Day and Nick Holliday (Rose Day and Nick Holliday were co-opted for a year in 2017).

It was also clarified that it is considered important to keep the makeup of the Board stable whilst the HLF funded Resilient Heritage review is underway. The review is to be looking into the governance of the NAAONB including Trustee succession planning and a review of the Mem and Arts.

Resolved that the 5 Board members be re-appointed/co-opted to the Board to keep stability during the review period.

Proposed: Jason Lavender

Seconded: Chris Woodruff

Agreed: Unanimously

Item 8 AOB - None received

Meeting closed at 15.42

Signed..........14th March 2019